



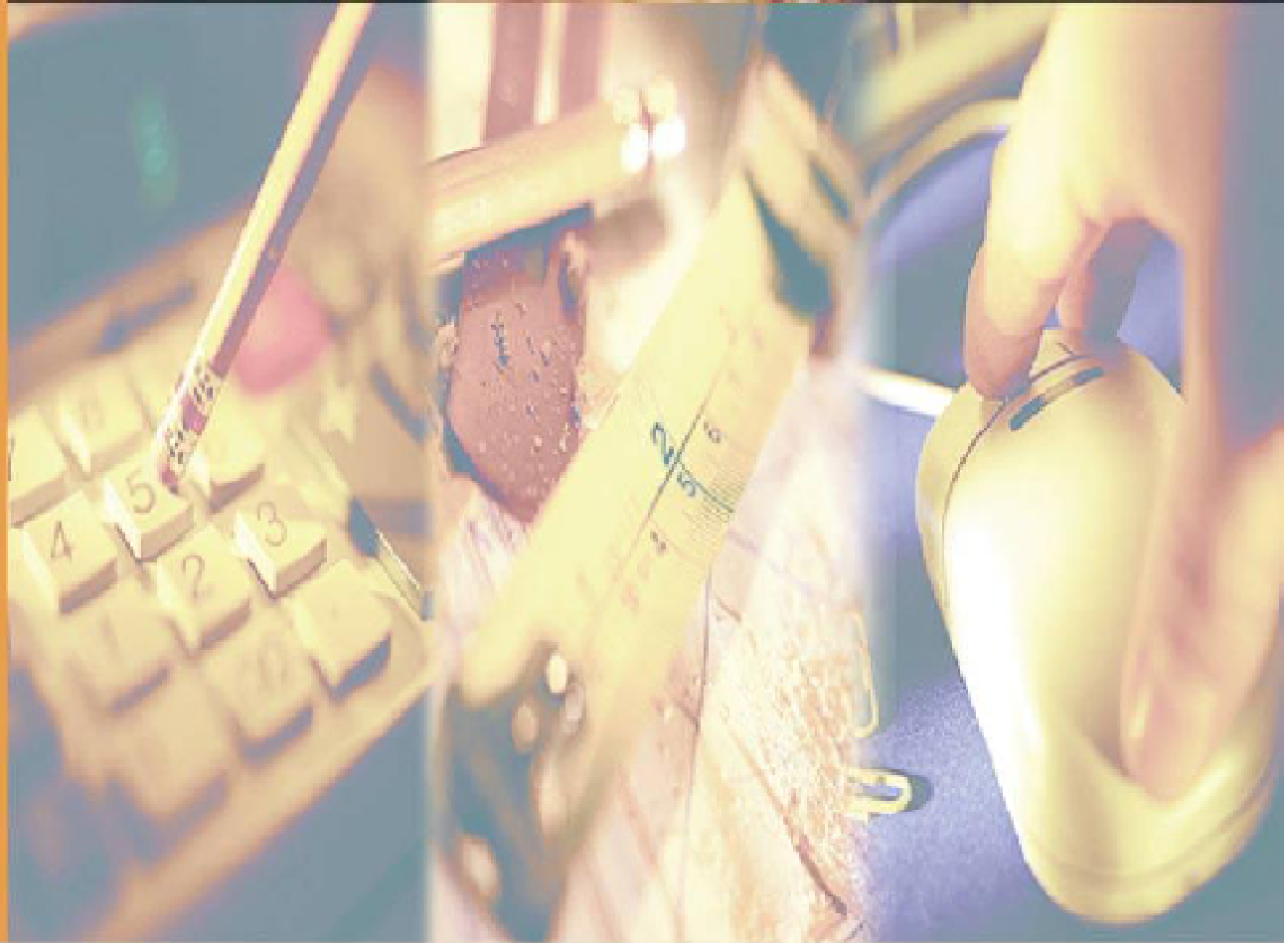
# DRISHTEE

Connecting Communities Village by Village

An ISO 9001:2008 Certified Company

# VCEEP

Centre for Education and Entrepreneurship Programme



## CENTRE FOR EDUCATION AND ENTREPRENEURSHIP PROGRAMME (CEEP)

Drishtee Development & Communication Limited

KNOWLEDGE BOULEVARD, TOWER B, 8th FLOOR,  
PLOT NUMBER-A-8A, SECTOR-62, NOIDA, U.P. PIN-201301

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# DRISHTEE

Sustainable Communities



Jabbar Hussain Saifi  
Moradabad. (U.P.)



Jhon Akash  
Sonitpur (Assam)



Mohesh Dev  
Sibsagar, (Assam)



Ranjumani Bhuyan  
Darrang, (Assam)



Abhishek Singh  
Kanpur, Dehat (U.P.)



Ashish Kumar  
Sitapur (U.P.)



Dinesh Kumar  
Sultanpur (U.P.)



Jagrat Barua  
Golaghat (Assam)



Guruanibam  
Manorama  
Imphal (Manipur)



Dear Friend,

I congratulate you for deciding to join Drishtee CEEP program through our Drishtee CEEP Franchisee Center near you. Now, you are a part of our 30,000 plus family of students registered and trained at different Centers till now.

As a CEEP student you would gain knowledge, new skills and exposure to a quality-based course. And you would be happy to know that the students passing out from the CEEP courses have been getting placements and jobs in good private, public and government sector organizations and companies.

CEEP means Centre For Education and Entrepreneurship Programme, which is a brand name for Education Services of Drishtee. CEEP services have been awarded Quality Certification of ISO 9001:2008 from British Standards Institution (BSI), for more than 3 years now. And I am sure you would feel proud to be certified by such a recognized organization

To leverage on our learning and experience of last 10 plus years, we have established DRISHTEE COMMUNITY COLLEGE, for providing variety of job-oriented courses in collaboration with Indira Gandhi National Open University (IGNOU), New Delhi. This gives us more flexibility to introduce more innovative, skill-based courses for your benefit. A separate list of the courses offered by Drishtee Community College can be obtained from selected Drishtee CEEP centres and Drishtee offices.

We now also offer a "CERTIFICATION PROGRAMME" for those who would like to get their learning certified by us. Online Tests for Certification are available for various programs, if the training has been already done through some support from the teachers at local centers.

Our Mission is to "Provide access to education products and services for the marginalized communities in remote areas".

So be ready for the experience, for better employment and for better employability in your hands.

Come join Drishtee CEEP Educational Programmes!

**Thanks**

A handwritten signature in blue ink, which appears to read 'Nitin Gachhayat', is written over a faint, light-colored watermark or background graphic.

**Nitin Gachhayat**  
**(Chief, Education Service)**

CEEP took off at a time when computer training was in its primary phase in the country. With its start in central India, today CEEP has expanded to many other parts of India. Thousands of aspirants have been trained through CEEP and have taken up respectable jobs in India and abroad.

1. **Eligibility:** Any person who knows how to read and write English and Hindi, (for more details refer the individual modules of the courses )
2. **Admission procedure:** The application form provided along with this prospectus should be filled in correctly and submitted with photographs and other required documents or registered online directly.
3. **Fees :** Applicant can pay complete fee for entire course in lump sum or installments at the registered Drishtee Franchisee.
4. **Submission of application form:** Applicant has to submit duly filled application form. (Online registered students need not required to fill & submit physical form)
5. **Identity Card, Study Material:** A laminated ID card with the respective study material will be issued to all the registered students at the beginning of the session. (Students are requested to carry this card with them at time of Classes and Examination).
6. **Enclosures with application form:**
  - a. One recent passport size photograph to be pasted on the application form or
  - b. One stamp size photograph to be enclosed for ID card. (Minimum one photo is compulsory)
  - c. Photocopy of educational certificate for verification of the Minimum qualification and Date of Birth. (Not mandatory but required to be presented in case called for any verification.)
7. **Examination Procedure of CEEP:** At the end of the course an online examination will be conducted. Online exams are due between 10th to 20th\* of each month except for the Certification only courses. To be eligible for exam students will need to complete minimum 75% attendance. Attendance will include both practical and theory session of the course. Students can collect the passwords for the exams from their study centers. Each student is eligible for 3 free passwords in consecutive months.  
If a student fails to appear in any of the provided chances, he/she will need to pay Rs.75 as the re-exam fees to be eligible for one more attempt.  
If a student is unable to appear in the examination due to health problem, he/she can re-appear in the next examination, without any additional fee, after submitting the medical certificate.  
(Installment students need to ensure their 2nd Installment is cleared for issuance of Exam password)

\* (Date can be changed due to unforeseen events. Changed dates will be intimated to training centres in advance.)

**8. Evaluation :** The minimum qualifying marks for any course is 36%. The students are awarded grades as per their percentage of marks obtained.

Percentage	Grade
36% to 50%	Satisfactory
51% to 75%	Good
Above 75%	Excellent

**9. Improvement Examination:**

- a. If a student fails or scores a low grade in the examination, he/she can get one attempt for the Improvement after a payment of Rs.200. Student applying for the Improvement exam.
- b. Out of the 2 given exams the one with a higher score will be considered for the final certificate awarded to the student.

**10. Issuance of Certificate:** After successful completion of the course the candidate shall be awarded a course completion certificate with marksheet. The authenticity of certificate is marked by the Hologram of "CEEP" with a unique number printed on it. (Student needs to ensure their Final Installment is cleared for issuance of the Certificate).

**General Instructions**

- a. The prospectus must be read carefully before filling up the application form. Every detail should be filled correctly and neatly. Rejection of wrongly filled application is solely at the discretion of Drishtee.
- b. Fees once paid shall not be refunded under any circumstances. All course fees (Except Certification program) are inclusive of the course Registration fees, study material, Id card, Student Bag, Examination charges and Certificate.
- c. The course design, fees and other terms and conditions mentioned in the prospectus are subject to review and may be changed by **Drishtee - CEEP** in view of the changed circumstances. At no point in time shall there be any claim/ right against **Drishtee** for any such changes.

**Important Note**

- 1. Verify the authenticity of the center by the "Authorization Certificate" issued by Drishtee Development and Communication Ltd..
- 2. For any information, suggestion or complaint contact the Head Office/District Office of **Drishtee Development and Communication Limited**.

**Disclaimer** - In all matters related to course module, examination date and results, the decision of Drishtee - CEEP shall be final and binding.

## Basic computer Training Course

Sl. No	Course Name	Course Code	Duration (Regular/Condensed)	Language of Content
1	Diploma in Cyber Gateway Program	CE06	6 months/ 3 months	English/ Hindi
2	Certificate in Cyber Gateway Program	CE08	3 months	English/ Hindi
3	Advance Certificate in Cyber Gateway Program	CE09	3 months	English/ Hindi

## Job Oriented Courses

Sl. No	Course Name	Course Code	Duration (Regular/Condensed)	Language of Content
1	Certificate in Accountancy course	CE04	3 months/ 2 months	English/ Hindi
2	Diploma in Computer Application & Accountancy	CE64	6 months/ 3 months	English/ Hindi
3	Certificate Course in Desktop Publishing	CE03	3 months/ 2 months	English/ Hindi
4	Diploma in Desktop Publishing	CE63	6 months/ 3 months	English/ Hindi
5	Certificate in Web Designing	CE05	6months/3 months	English
6	Diploma in Web Designing	CE65	12months/ 6 months	English
7	Computer Technician Program	CE01	3 months/ 2months	English
8	Diploma in Computer Application, Accounting and Publishing	CE95	12 months	English/Hindi

## Higher End Computer Courses

Sl. No	Course Name	Course Code	Duration (Regular/Condensed)	Language of Content
1	Advance Diploma in Software Programming	CE07	6 months/ 3 months	English
2	Higher Diplomain Software Programming	CE67	12months/ 6months	English
3	Advance Diploma in IT (DotNet)	ADIT D	12 months	English
4	Advance Diploma in IT (Java)	ADIT J	12 months	English
5	Advance Diploma in IT (Open Source)	ADIT O	12 months	English
6	Advance Diploma in IT (Visual Basic)	ADIT V	12 months	English
7	Diploma in Computer Teacher Training	CE78	12 months	English

## Certification courses

Sl. No	Course Name	Course Code	Duration (Regular/Condensed)	Language of Examination
1	Drishtee Certified Computer Professional (DCCP)	CE85	6 months	English/Hindi
2	Drishtee Certified Computer Expert –(Hardware)	CE86	12months	English
3	Drishtee Certified Computer Expert – (Software)	CE87	12months	English
4	DCCP– Computerized Accounting	CE90	6 months	English/Hindi
5	DCCP – Civil AutoCAD	CE91	6 months	English
6	Drishtee Certified Teacher Training (Faculty)	CE93	12 months	English
7	DCCP-Publishing	CE97	6 months	English/Hindi

## Modules

### DIPLOMA IN CYBER GATEWAY PROGRAMME \*(DCGP)

This foundation course is the first step for those who want to enter the world of computer education.

**Objectives:** The objective of this course is to equip the students with basic practical ability to use computers; this becomes the base for further specialized training in any other faculty of their choice.

**Eligibility:** Any person who knows how to read and write English and/or Hindi.

**Module: -**

- Computer Fundamentals
- MS-Word
- MS-Access
- Concept of Internet and E-mail
- MS-Windows
- MS-Excel
- MS-PowerPoint

**Module Fee:** - Rs. 2000/- (Rupees Two Thousand only).

**Duration:**

Regular	6 Months	150 Hours	CE06	Condensed	3 Months	150 Hours	CE06C
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**Scope:** *Creating a base for upgradation to other career oriented course and entry-level job to IT industry.*

### CERTIFICATE IN CYBER GATEWAY PROGRAMME \*(CCGP)

This course is 1st Level course of Diploma in Cyber Gateway program for the Beginner's of the Computer Education

**Objectives:** The objective of this course is to equip the students with basic practical ability to use computers; this becomes the base for further specialized training in any other faculty of their choice.

**Eligibility:** Any person who knows how to write and read English and/or Hindi.

**Module: -**

- Computer Fundamentals
- Paint
- Operating System
- MS-Word

**Module Fee:** - Rs. 1100/- (Rupees One Thousand & One Hundred only).

**Duration:**

Regular	3 Months	80 Hours	CE08
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**Scope:** *Creating a base for upgradation to other career oriented course and entry-level job to IT industry.*

## Modules

### ADVANCED CERTIFICATE IN CYBER GATEWAY PROGRAMME\*(ACCGP)

This course is an Advanced level of Diploma in Cyber Gateway Program for the benefit of students within existing knowledge of Computer Basics.

**Objectives :** The objective of this course is to equip the students with basic practical ability to use computers; this becomes the base for further specialized training in any other faculty of their choice.

**Eligibility:** Any person who knows how to read and write English and/or Hindi .

**Module: -**

- MS-Powerpoint
- MS-Excel
- MS-Access
- Internet

**Module Fee: -** Rs. 1000/- (Rupees One Thousand only).

**Duration:**

Regular	3 Months	80 Hours	CE09
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**Scope:** *Creating a base for upgradation to other career oriented courses and entry-level jobs in the IT industry.*

### CERTIFICATE IN ACCOUNTANCY COURSE \*(CAC)

Not only professionals who are already working in accounts and finance departments but also aspirants who want to build their career in the same field can benefit with this course.

**Objectives:**

- To provide ample learning avenues in Indian as well as foreign accounting methodologies.
- Course includes all essential financial accounting methods, which can develop an individual's capacity to work independently as well as with others.

**Eligibility:** Minimum educational requirement is 8th passed, preferred knowledge of commerce.

**Module:** Tally 9.

**Module Fee:** 1500/- (Rupees One Thousand & Five Hundred only)

**Duration:**

Regular	3 Months	80 Hours	CE04	Condensed	2 Months	80 Hours	CE04C
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**Scope:** *Accounts is an integral part of every business and enterprise. After this course one can earn good remuneration by working as an Office Assistant, Accounts Executive or Logistics Executive.*



## Modules

### DIPLOMA IN COMPUTER APPLICATION & ACCOUNTANCY\*(DCAA)

This is an Accounts oriented course that deals with the know-how of computer in accounts related work. This course will enable students to deal with accounts related problems through effective utilization of computer applications instead of old lengthy manual processes.

**Objectives:** Development of competent individuals who can excel in the field of accountancy with effective application of relevant computer skills and packages.

- Theoretical as well as practical knowledge of accounts related computer applications.
- Development of exclusive ideas for financial accounting.
- Training on accounts related package – Tally 9

**Eligibility:** Minimum educational requirement is 8th passed, preferred knowledge of commerce.

**Module:** DCGP + CAC

**Module Fee:** 3000/- (Rupees Three Thousand only)

**Duration:**

Regular	6 Months	230 Hours	CE64	Condensed	3 Months	230 Hours	CE64C
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**Scope:** After this course one can earn good remuneration by working as an Office Assistant, Accounts Executive or Logistic Executive.

### CERTIFICATE COURSE IN DESKTOP PUBLISHING\* (CDTP)

This course is specifically designed to facilitate building career in the field of publishing. This course aims at sharpening the creative abilities of an individual according to the requirements of publishing business.

**Objective:** To develop expertise in mechanical and computerized printing systems.

- Overall skill development in the field of publishing.
- Enhancement of publishing related computer skills and methods of its effective usage.
- Balanced learning with equal emphasis on theoretical as well as practical knowledge.

**Eligibility:** Minimum educational requirement – 8<sup>th</sup> passed.

**Module:** Page Maker, Corel Draw and Photoshop.

**Module Fee:** 2000/- (Rupees Two Thousand only)

**Duration:**

Regular	3 Months	80 Hours	CE03	Condensed	2 Months	80 Hours	CE03C
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**Scope:** In printing press, publications houses, newspaper publishing units, advertisement agencies or self-employment in the form of small printing unit etc.

## Modules

### DIPLOMA IN DESKTOP PUBLISHING \*(DDTP)

This course assists you develop as designing wizard, to groom your potentialities in the field of publishing with the development of all related skills.

**Objective:** To equip an individual with essential theoretical knowledge and practical exposure required for making a mark in the field of publishing.

**Eligibility:** Minimum educational requirement-8<sup>th</sup> passed.

**Module:** DCGP + CDTP

**Module Fee:** Rs. 3500/- (Rupees Three Thousand Five Hundred only)

**Duration:**

Regular	6 Months	230 Hours	CE63	Condensed	3 Months	230 Hours	CE63C
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**Scope:** *One can easily start a career at press, advertisement agencies, publishing agencies or a printing unit as an independent venture.*

### CERTIFICATE IN WEB DESIGNING \* (CWD)

The course is targeted at individuals who are keen to make a career in the world of Internet. It is a very exhaustive course, which covers the entire realm of the web.

**Objectives:** To train in use of tools and techniques to develop websites.

**Eligibility:** Minimum educational requirement- 10<sup>th</sup> passed.

**Module:** HTML, Java Script, Dreamweaver, Photoshop, Introduction to ASP and MS-Access.

**Module Fee:** 2800/- (Rupees Two thousand Eight Hundred only)

**Duration:**

Regular	6 Months	150 Hours	CE05	Condensed	3 Months	150 Hours	CE05C
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**Scope:** *Web designer, Web Programmer, Designer in printing and publishing house.*

## Modules

### DIPLOMA IN WEB DESIGNING \*(DWD)

The course is targeted at individuals who want to learn the basics in computers & specialize in the world of Internet. It is a very exhaustive course which covers every topic ranging from computers fundamentals to the entire realm of the web.

#### **Objectives:**

- To train in use of tools and techniques to develop websites.

**Eligibility:** Minimum educational requirement- 10<sup>th</sup> passed.

**Module:** DCGP + CWD

**Module Fee:** 4500/- (Rupees Four Thousand & Five Hundred only)

#### **Duration:**

<b>Regular</b>	<b>12 Months</b>	<b>300 Hours</b>	<b>CE65</b>	<b>Condensed</b>	<b>6 Months</b>	<b>300 Hours</b>	<b>CE65C</b>
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Scope: Computer operator, Web designer, Web programmer, Designer in printing and publishing house.

### COMPUTER TECHNICIAN PROGRAMME\* (CTP)

With increasing use of computers in daily life, Computer technicians are in great demand. Computer Technician Programme (CTP) has been developed for those who want to become Computer Hardware Technicians. With the help of this program a student with minimal knowledge of English shall be able to assemble, repair, operate and maintain a computer.

**Eligibility:** Minimum educational qualification - 8<sup>th</sup> passed.

#### **Module:**

- Introduction to Computers: Computer its uses, functions, applications
- Outer Parts: Learn to recognize external parts and their functions.
- Inner Parts: Learn to recognize internal parts and their functions.
- Computer Assembly.
- Different Commands, Partitioning Formatting, Windows Installation etc.
- Viruses: What is Virus, How to remove it? Precautions.
- Functioning Of Computer: Boot up Process, Configuration of Computer, and Functioning of different parts of Computer.
- To identify hardware/software fault, BIOS, Control Panel, Device Manager, Conflicts, Windows help, Common problems and remedies etc.

**Module Fees:** Rs.1500/- (Rupees One Thousand and Five Hundred only)

#### **Duration:**

<b>Regular</b>	<b>3 Months</b>	<b>100 Hours</b>	<b>CE01</b>	<b>Condensed</b>	<b>2 Months</b>	<b>100 Hours</b>	<b>CE01C</b>
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**Scope :** *Self-employment prospects: Computer Hardware Technician can start a computer repair and maintenance centre.*

## Modules

### ADVANCE DIPLOMA IN SOFTWARE PROGRAMMING \*(ADSP)

The program is aimed at developing a strong base in object-oriented technology.

**Objective:** This would enable the student to develop system and application program.

**Eligibility:** Minimum educational requirement - 10<sup>th</sup> passed.

**Course Module:**

- C
- C++

**Module Fee:** Rs. 2500/- (Rupees Two Thousand & Five Hundred only).

**Duration:**

Regular	6 Months	150 Hours	CE07	Condensed	3 Months	150 Hours	CE07C
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**Scope:** Practical learning platform for students of Engineering and 12th Grade CBSE portion.

### HIGHER DIPLOMA IN SOFTWARE PROGRAMMING \*(HDSP)

This curriculum heads you master topics ranging from basic fundamentals of operation to advanced programming. Successful candidates prove their credentials not only in office scenario but also excel in the development of system application programmes.

**Objectives**

- Imparting basic knowledge in computer usage
- Training of Language C as well as C++
- Develop potentialities for the Software Development
- Student friendly environment with simple and effective tools and techniques
- Overall qualitative education with simple fee structure

**Eligibility:** Minimum educational requirement - 10<sup>th</sup> passed.

**Modules:** DCGP+ADSP

**Module Fee:** Rs. 4000/- (Rupees Four Thousand only)

**Duration:**

Regular	12 Months	300 Hours	CE67	Condensed	6 Months	300 Hours	CE67C
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**Scope:** Due to proliferation of computers there is unlimited scope for computer programmers in every field. Practical learning platform for students of Engineering and 12th std. CBSE curriculum.

## Modules

### **DCAAP (Diploma in Computer Application, Accounting and Publishing)**

The course aims to address the requirement of individual who wants to improve the IT skills with dual career options. The course modules will provide job opportunities for the graduate and under graduate candidates in field of Accounting and Publishing

#### **Objective :**

- Enhance the Basic IT skills
- To provide the theoretical and practical knowledge for Accounting and Publishing field

#### **Course Details -**

<b>Course Modules</b>	<b>Course content</b>	<b>Duration</b>
<b>Computer Applications</b>	Computer Fundamentals MS-Window MS-Word MS-Excel MS-Power Point Concept of Internet and E-mail	<b>3 months</b>
<b>Accounting</b>	Tally 9 Basic Accounting	<b>5 months</b>
<b>Publishing</b>	Page Maker Corel Draw Photoshop	<b>4 months</b>

**Eligibility :** Minimum 8<sup>th</sup> Passed onwards

**Module Fees :** Rs.5000 (Rupees Five Thousand Only)

**Course Duration :** 12 months, Theory and Practical teaching hrs- 300hrs

#### **Scope :**

Candidate can have 3 different course combined in one single yearly Diploma Certificate  
Creating the opportunity to work in as —

- Entry level Office Administration jobs
- First level Accountant
- Adopt the option for job in field of publishing or setup own business.

## Modules

### Advanced Diploma in Information Technology\* (ADIT )

CEEP is presently offering four different courses under the ADIT programme which help students choose a particular technology stream.

**Objective:** To provide basic and specialized software programming courses with the knowledge of RDBMS, Web Development etc. with a one month project to help students acquire a great deal of practical knowledge.

**Eligibility:** Minimum Educational Requirement – 12<sup>th</sup> passed.

**Course Fee: Rs. 16000/- (One time payment)**

**Installment Structure:**

Installment 1	Installment 2	Installment 3	Installment 4
Rs. 5000/-	Rs. 4000/-	Rs 4000/-	Rs 4000/-
At registration	Third Month	Sixth Month	Ninth Month

**Course Duration :** 12 Months.

\* This is an complete list of courses being offered by CEEP. Please confirm whether the courses are being offered at the respective centre.

Course Name: ADIT (Dot Net)	Course Code: ADIT D	
Introduction to Computers	Computer Fundamental, Operating System, MS Office, Internet	1 Month
Basic Programming	C, C++	3 Months
Introduction to Databases	MS Access, MS SQL Server, My SQL	1 Month
Advance RDBMS	MS SQL Server 2005	1 Month
Web Development	HTML, Java Script	1 Month
Advance Programming	VB.net, ASP net, C#	4 Months
Project	Small Business Software/Calendar/Web Site/Game Etc.	1 Month

## Modules

<b>Course : ADIT (Java)</b>	<b>Course Code: ADIT J</b>	
Introduction to Computers	Computer Fundamental, Operating System, MS Office, Internet	1 Month
Basic Programming	C, C++	3 Month
Introduction to Databases	MS Access, MS SQL Server, My SQL	1 Month
Advance RDBMS	MS SQL Server 2005	1 Month
Web Development	HTML, Java Script	1 Month
Advance Programming	Java Development Kit, JDBC & Java Beans, Java Servlet, JSP	4 Month
Project	Small Business Software/Calendar/Web Site/Game Etc.	1 Month

<b>Course : Open Source</b>	<b>Course Code: ADIT O</b>	
Introduction to Computers	Computer Fundamental, Operating System, MS Office, Internet	1 Month
Basic Programming	C, C++	3 Month
Introduction to Databases	MS Access, MS SQL Server, My SQL	1 Month
Advance RDBMS	MS SQL Server 2005	1 Month
Web Development	HTML, Java Script	1 Month
Advance Programming	PHP, Linux, Apache	4 Month
Project	Small Business Software/Calendar/Web Site/Game Etc.	1 Month

<b>Course : Visual Basic</b>	<b>Course Code: ADIT V</b>	
Introduction to Computers	Computer Fundamental, Operating System, MS Office, Internet	1 Month
Basic Programming	C, C++	3 Month
Introduction to Databases	MS Access, MS SQL Server, My SQL	1 Month
Advance RDBMS	MS SQL Server 2005	1 Month
Web Development	HTML, Java Script	1 Month
Advance Programming	VB, ASP	4 Month
Project	Small Business Software/Attendance System/Web Site/Game.	1 Month

### Scope :

One can turn career dreams into reality in the field of Software Development related jobs such as Software Programmers, Web Developers, Database Developers, Junior Analyst etc. or can even start his own work as independent consultant or service provider.

# Modules

## Diploma in Computer Teacher's Training\* (DCTT)

**Course Code :** CE78

**Course Duration :** 12 Months.

This course will provide the student with an overview of a wide variety of softwares starting from the basics to high-level programming languages. This when coupled with instructions on the best principles of teaching will allow the student to become a competent teacher in a wide variety of computer subjects.

**Eligibility :** Minimum education requirement - 10<sup>th</sup> passed.

**Course Fees :** Rs 7000

### Installment Structure

Installment 1	Installment 2	Installment 3	Installment 4
Rs. 2500/-	Rs. 2500/-	Rs. 2000/-	Rs. 1500/-
At registration	Third Month	Sixth Month	Ninth Month

### Course Plan

Modules	Course Code : CE78 DCTT	Duration
Introduction to Computers	<ul style="list-style-type: none"> <li>• Computer Fundamentals</li> <li>• Internet, E-Mail</li> <li>• MS Office including Word, PowerPoint, Excel</li> <li>• Logic Gates</li> <li>• Principles of Teaching</li> </ul>	3 Months

#### Exam 1

Database Management and Frontend Design	<ul style="list-style-type: none"> <li>• Ms Access</li> <li>• Dream weaver</li> </ul>	1 Months
Programming and Web Development	<ul style="list-style-type: none"> <li>• C</li> <li>• Java</li> <li>• HTML and Active Server Pages (ASP)</li> <li>• C++</li> <li>• Javascript</li> </ul>	4.5 Months
Application Development	<ul style="list-style-type: none"> <li>• Visual Basics</li> </ul>	0.5 Months
<b>Exam 2</b>		
Graphic & Web Design	<ul style="list-style-type: none"> <li>• Adobe Photoshop</li> <li>• Corel Draw</li> <li>• Pagemaker</li> </ul>	2 Months
Accounting	<ul style="list-style-type: none"> <li>• Tally</li> </ul>	1 Months
<b>Final Exam</b>		



## Certification Courses

These courses are designed for students who seek certification from a nationally recognized, ISO certified company for skills and knowledge they already possess.

### Drishtee Certified Computer Professional

**Course Code :** CE85

**Objectives:** Certification and assessment for Basic computing modules

**Eligibility:** Students being trained for the mentioned modules

**Module Fee:**800/- (Rupees Eight Hundred only)

Modules	
• Computer Fundamentals	• MS- Window
• MS - Word	• MS- Excel
• MS- Access	• MS- PowerPoint
• Concepts of Internet and E-mail	

### Drishtee Certified Computer Expert (Hardware)

**Course Code :** CE86

**Objectives:** Certification and assessment for Basic computing modules of Hardware & Networking

**Eligibility:** Students being trained for the mentioned modules

**Module Fee:** 4500/- (Rupees Four Thousand and Five Hundred only)

Modules	
• Computer Fundamentals	• Number Gates
• MS - Office (Excel, PowerPoint, Word, Access)	• Concepts of Internet and E-mail
• Networking	• Computer Assembly
• Installation, Partitioning Formatting	• Viruses - identification & Troubleshooting
• Computer troubleshooting	• Server Installation (MS- 2000 & 2003)
• Configuration of - IIS (Web) Server and Domain Server	

### Drishtee Certified Computer Expert (Software)

**Course Code :** CE87

**Objectives:** Certification and assessment for Basic computing modules of Software programming

**Eligibility:** Student being trained for the mentioned modules

**Module Fee:** 4500/- (Rupees Four Thousand and Five Hundred only)

Modules	
• Computer Fundamentals	• Number Gates
• MS - Office (Excel, PowerPoint, Word, Access)	• Concepts of Internet and E-mail
• C, C++	• MS Access
• HTML	• Java Script

## Modules

### **Drishtee Certified Computer Professional - Computerized Accounting**

**Course Code :** CE90

**Objectives:** Certification and assessment for Basic computing modules and accounting package Tally.

**Eligibility:** Students being trained for the mentioned modules

**Module Fee: 1000/- (One Thousand only)**

Modules	
<ul style="list-style-type: none"> <li>• Computer Fundamentals</li> <li>• Concepts of Internet and E-mail</li> </ul>	<ul style="list-style-type: none"> <li>• MS - Office (Excel, PowerPoint, Word, Access)</li> <li>• Tally 9</li> </ul>

### **Drishtee Certified Computer Professional - Civil AutoCAD**

**Course Code :** CE91

**Objectives:** Certification and assessment for Civil engineering based AutoCAD designing.

**Eligibility:** Students being trained for the mentioned modules

**Module Fee: 2500/- (Rupees Two Thousand and Five Hundred only)**

Modules
<ul style="list-style-type: none"> <li>• Modules based on civil engineering AutoCAD.</li> </ul>

### **Drishtee Certified Computer Professional - Publishing**

**Course Code :** CE97

**Objectives:** Certification & assessment for publishing IT Modules.

**Eligibility:** Students being trained for the mentioned modules

**Module Fee: 1600/- (One Thousand and Six Hundred only)**

Modules		
<ul style="list-style-type: none"> <li>• Computer Fundamentals</li> <li>• MS - Word</li> <li>• MS- Access</li> <li>• Concepts of Internet and E-mail</li> </ul>	<ul style="list-style-type: none"> <li>• MS- Window</li> <li>• MS- Excel</li> <li>• MS- PowerPoint</li> </ul>	<ul style="list-style-type: none"> <li>• Corel Draw</li> <li>• Adobe Photoshop</li> <li>• Pagemaker</li> </ul>

### **Drishtee Certified Teacher Training (Faculty)**

**Course Code :** CE93

**Objectives:** Certification & assessment for computer related subject Training.

**Eligibility:** Students being trained for the mentioned modules.

**Module Fee: 2000/- (Two Thousand only)**

Modules		
<ul style="list-style-type: none"> <li>• Computer Fundamentals</li> <li>• MS- Excel</li> <li>• MS - Word</li> <li>• MS- Access</li> <li>• MS- PowerPoint</li> <li>• Concepts of Internet and E-mail</li> </ul>	<ul style="list-style-type: none"> <li>• Logic Gates</li> <li>• Principles of Teaching</li> <li>• C</li> <li>• C++</li> <li>• Java</li> <li>• Javascript</li> <li>• HTML and Active Server Pages (ASP)</li> </ul>	<ul style="list-style-type: none"> <li>• Corel Draw</li> <li>• Adobe Photoshop</li> <li>• Adobe Pagemaker</li> <li>• Adobe Dreamweaver</li> <li>• Visual Basic</li> <li>• Tally</li> </ul>

**NOTE: Students can also pay the fee in easy installments, the details of which are given below:**

Sl.No.	Course Name	Course Code	1st Installment	2nd Installment	3rd Installment
1	Diploma in Cyber Gateway Programme	CE06/CE06C	1233	533	333
2	Computer Technician Programme	CE01/CE01C	1033	333	233
3	Certificate Course in Desktop Publishing	CE03/CE03C	1233	533	333
4	Certificate in Accountancy Course	CE04/CE04C	1033	333	233
5	Certificate in Web Designing	CE05/CE05C	1633	833	533
6	Advanced Diploma in Software Programming	CE07/CE07C	1533	733	433
7	Diploma in Desktop Publishing	CE63/CE63C	1933	1133	733
8	Diploma in Computer Application and Accountancy Course	CE64/CE64C	1733	933	633
9	Diploma in Web Designing	CE65/CE65C	2333	1433	1133
10	Higher Diploma in Software Programming	CE67/CE67C	2333	1233	833
11	Certificate in Cyber Gateway Programme	CE08	833	233	133
12	Advanced Certificate in Cyber Gateway Programme	CE09	833	133	133
13	Diploma in Computer Teacher Training	CE78	2833	1833	1833
14	Diploma in computer Application Accounting and Publishing	CE95	3333	1033	833

### **Facility for Course Up gradation :-**

For benefiting our significant candidates who are already being engaged in Basic IT course like DCGP (Diploma in Cyber Gateway Program) can now take advantage of the up gradation facility to any higher level course by just paying the fees difference. Duration of the course will be considered from the date of registration of initial course.

### **Course available for up gradation are in :-**

Diploma in Cyber Gateway Program from (CCGP and ACCGP)

Diploma in Computer Application and Accountancy

Diploma in Web Designing

Higher Diploma in Software Programming

Diploma in Desk Top Publishing

Diploma on Computer Teacher Training

Diploma in Computer Application, Accounting and Publishing

### **Short term computer training for Early Bird :-**

**CEEP Wizard** : Opportunity for the beginners willing to learn computer. CEEP's Wizard course is offered for 2 months duration. *At Rs. 200*

# DRISHTEE'S PRESENCE



**10,000+ FRANCHISEES SPREADED ACROSS THE NETWORK IN 12 STATES OF INDIA.**

## **Our District offices at :-**

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- Nagaon
- Sonitpur
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- Morigaon
- Jorhat
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- Lucknow
- Sitapur
- Sultanpur
- Moradabad
- Mathura
- Noida

### **BIHAR**

- Madhubani
- Munger
- Bhagalpur



**Drishtee-CEEP Computer Education Centre** 



*Drishtee team get together at Gangtok, May 2011*

In rural India a large human resource is available and by 2015 more than 5 crores of human resource will be needed in the area of ICT. If the available resource is given computer training then only can we fulfill the needs of these jobs.

For more details, contact :

**DRISHTEE DEVELOPMENT & COMMUNICATION LIMITED**  
KNOWLEDGE BOULEVARD, TOWER B, 8th FLOOR,  
PLOT NUMBER- A-8A, SECTOR-62, NOIDA, U.P. PIN-201301

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**CENTRE FOR EDUCATION AND ENTREPRENEURSHIP PROGRAMME (CEEP)**

Drishtee Development & Communication Limited

KNOWLEDGE BOULEVARD, TOWER B, 8th FLOOR,  
 PLOT NUMBER- A-8A, SECTOR-62, NOIDA, U.P. PIN-201301

Rs. 40/-

Telephone: 0120-4661000, Fax-0120-4661002, Website: [www.ceepindia.com](http://www.ceepindia.com), [www.drishtee.com](http://www.drishtee.com)

